

# iSentric Online Payment Gateway

Credit Cards



Online Banking via



## STEPS TO GET STARTED TO GET YOUR ONLINE PAYMENT CHANNELS

### Step 1: Prepare the required documents

1. Complete the Service Application Form
2. Attached with necessary documents and payable setup cost for processing.
3. Required Documents to be attached:

<b>For Sole Proprietor / Partnership</b>	<b>For Private &amp; Public Limited Company</b>
<ul style="list-style-type: none"> <li>❖ Photocopy of CEO / Company Representative I/C</li> <li>❖ Latest 3 months bank statement</li> <li>❖ Business Operation Overview</li> <li>❖ Form A or B</li> <li>❖ Form D</li> <li>❖ Business License (if any)</li> </ul>	<ul style="list-style-type: none"> <li>❖ Photocopy of CEO / Company Representative I/C</li> <li>❖ Latest 3 months bank statement</li> <li>❖ Business Operation Overview</li> <li>❖ Form 24</li> <li>❖ Form 49</li> <li>❖ Memorandum &amp; Article of Association (M&amp;A)</li> <li>❖ Board of Directors' Resolution</li> <li>❖ Form 9 &amp; Form 13 (if any)</li> </ul>

*Note: All submitted documents must be valid on date of application*

### Step 2: Application Processing and Approval

1. All application will be reviewed and processed by iSentric personnel. Kindly allow 1-2 days for processing to be done.
2. Merchant Agreement shall be sent to applicant for confirmation. The agreement must be returned in order to start technical integration.

### Step 3: Integration & Testing

1. iSentric personnel shall notified upon successful application.
2. Technical Payment Gateway Specification shall be sent to applicant for connection configuration.
3. After successful integration, testing shall proceed.

### Step 4: Payments

1. Invoice will be sent to applicant after testing is completed. Payment should be made by crossed cheque in favor of "ISENTRIC SDN BHD".
2. Monthly fee shall be effective upon the implementation of service.

## Service Application Form

Please provide information in all necessary fields in the form below. Completed service application form can be sent through email: [info@isentric.com](mailto:info@isentric.com) or fax to 603-7874 2000.

Application No: \_\_\_\_\_

<b>Part A: Company Information</b>	
Company Name:	
Business Registration No:	
Type of Business:	<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Sdn Bhd <input type="checkbox"/> Bhd
Company Address:	
Postcode:	
State:	
Tel No:	
Fax No:	
Name of CEO /Director:	
I/C No:	
Primary Contact Person:	
Mobile No:	
E-mail:	
Nature of Business:	
No. of Years in business:	
<b>Part B: Details on business</b>	
Products offered online:	
Web site URL:	
Date of website launch:	
Monthly expected volume:	RM
Maximum value for individual transaction:	RM
Average Individual Transaction:	RM

Targeted Online Market:	<input type="checkbox"/> Local <input type="checkbox"/> International
Transaction Currency:	
Trading purposes:	<input type="checkbox"/> Own products /services <input type="checkbox"/> Agents – Other companies' products /services <input type="checkbox"/> Auction Service <input type="checkbox"/> Multi-level marketing <input type="checkbox"/> Others, please specify: _____
Offer subscription / membership service:	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Part C: Required Documents</b>	
Select documents to be submitted:	<input type="checkbox"/> Photocopy of CEO / Contact Person I/C <input type="checkbox"/> Latest 3 months bank statement <input type="checkbox"/> Business Operation Overview <i>Include info on verification process, delivery/logistics process, product return policy, customer support etc.</i> <input type="checkbox"/> <b>Proprietor</b> - Form A, Form D & Business License <input type="checkbox"/> <b>Partnership</b> - Form B, Form D & Business License <input type="checkbox"/> <b>Private &amp; Public Limited Company</b> - Form 24, Form 49, M&A, Board of Directors' Resolution, Form 9 & Form 13
<b>Part D: Select Payment Channels</b>	
Type of Payments Required:	<input type="checkbox"/> <b>Local Payment Gateway</b> Online Banking via FPX <i>Setup cost: RM200, Monthly fees: RM80</i> <i>Transaction fees: RM3 per transaction</i> <input type="checkbox"/> <b>International Payment Gateway</b> Credit Cards: Visa & Mastercard <i>Setup cost: RM300, Monthly fees: RM120</i> <i>Transaction fees: 10%+ RM.082</i>

	<input type="checkbox"/> <b>Exclusive Payment Gateway</b> Online banking via FPX & credit cards <i>Setup cost: RM350, Monthly fees: RM100</i> <i>Transaction fees (FPX): RM3/transaction</i> <i>Transaction fees(credit card): 10%+ RM.082</i>
<b>Part D: Technical Information</b>	
Merchant Name: ( between 100 characters )	
Merchant Password: ( 6 – 10 alphanumeric )	
Merchant Return URL: URL to receive transaction result ( < 255 characters )	
Secret Key (48 hexcode):	
<b>Part E: Acknowledgement</b>	
<p>I hereby confirm that the information given herein is accurate and true.</p> <p><b>Signed:</b> _____ <b>Company Stamp:</b></p> <p><b>Name:</b> _____</p> <p><b>Designation:</b> _____</p> <p><b>Date:</b> _____</p>	
<b>For Office Use Only</b>	
All documents submitted:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Status of application:	<input type="checkbox"/> Approve <input type="checkbox"/> Reject Date of application approval: _____
Remark (if any):	
Application Processed by:	Date:
Application Verified by:	Date: